

Occupational Forecast Conference

Meeting Minutes

May 5, 2017

Call to order

Charles Moniotte called to order the regular meeting of the Occupational Forecast Conference at **9:34 am** on **May 5, 2017** at **LWC Building 1001 N. 23rd St. Baton Rouge, Executive Office 1st floor.**

Roll call

Kellie Taylor-White conducted a roll call. The following persons were present: quorum met: **Alvin William arrived at 10:21 am; Louis Reine arrived at 9:49 am**

Here	Not	Member	Here	Designee
<input type="checkbox"/>	<input type="checkbox"/>	Governor John Bel Edwards	<input type="checkbox"/>	Erin Monroe Wesley
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Executive Director Ava Dejoie	<input type="checkbox"/>	Kenneth Burrell
<input type="checkbox"/>	<input type="checkbox"/>	Ms. Camille Conoway		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Louis Reine		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Charles Moniotte		
<input type="checkbox"/>	<input type="checkbox"/>	Secretary Don Pierson	<input checked="" type="checkbox"/>	Susie Schowen
<input type="checkbox"/>	<input type="checkbox"/>	Dr. Monty Sullivan	<input checked="" type="checkbox"/>	Paul Carlsen
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dr. Robert Newman		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Dr. Yu Hsing		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Mr. Alvin Williams		

Approval of minutes from last meeting

[Deferred approval of last meeting minutes until they can be recovered. Will present at next meeting.](#)

Comments- WIC Chairman:

Called meeting to order, thanked all attending members for attending and asked legal to discuss quorum guidelines. The agency attorney reviewed the quorum guidelines with attending members. Looking at details forecasting conference should have 10 members and 5 principles for approval. Chairman expressed the importance of attendance to ensure that quorum is met at each meeting. He introduced the agenda.

Open issues

Review and Approval of Short-term Occupational Projections

Stephen Barnes, LSU, presented a PowerPoint regarding the process overview: Occupational Forecast & Star—Rating System. He also issued hard copies to each attending members. Chairman Moniotte suggested it would be helpful to have US growth average in the forecast or add a bullet point. Stephen will add two bullets to Industry Forecast Summary as per the chairman's request.

Motion			By Louis Reine to approve the Short-term Occupational Forecast				
2nd			By Susie Schowen				
Yea	Nay	Abstain	Member	Yea	Nay	Abstain	Designee
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Executive Director Ava Dejoie	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kenneth Burrell
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mr. Louis Reine	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mr. Charles Moniotte	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Secretary Don Pierson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susie Schowen
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Monty Sullivan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Paul Carlsen
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Robert Newman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Yu Hsing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mr. Alvin Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

1st Motion: **Louis Reine** Abstentions: Yes No

2nd Motion: **Susie Schowen** Oppositions: Yes No

 Approvals: Yes No

Public Comment: none
Unanimous vote

Review and Approval of Long-term Occupational Projections

Motion			By Executive Director Ava Dejoie to approve the Long-term Occupational Forecast				
2nd			By Dr. Yu Hsing				
Yea	Nay	Abstain	Member	Yea	Nay	Abstain	Designee
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Executive Director Ava Dejoie	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Kenneth Burrell
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mr. Louis Reine	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mr. Charles Moniotte	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Secretary Don Pierson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Susie Schowen
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Monty Sullivan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Paul Carlsen
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Robert Newman	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dr. Yu Hsing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mr. Alvin Williams	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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1st Motion: **Executive Director of LWC Ava Dejoie** Abstentions: Yes No
 2nd Motion: **Dr. Yu Hsing** Oppositions: Yes No
Unanimous vote Public Comment: none Approved: Yes No

Presentation and Review: Rules for Star Ratings

Sachin issued each attendee a document with information about the Star Rating Methodology

Discussion: Stephen Barnes discussed the Star Rating Process; he reviewed the information issued to each attending member. Susie Schowen will assist Executive Director of LWC Ava Dejoie with having the American Job Bank information connected with HiRE. Paul Carlsen discussed TOP-Tech bill and the Board of Regent. Stephen went over the rules for star ratings. Dr. Lisa Vosper asked a question about the star process and educational ranking such as degrees corresponding with star ranking. Ava and Sachin stated that information does not currently exist nor is it in the scope of the ratings. Stephen suggested creating a range of education on Occupational Forecast. Ava discussed the ability of this committee to forecast with range of education included. Dr. Newman asked who is using this information. WIC Director Kellie Taylor-White wants a study on who is using the information and why. Chairman stated he could give Executive Director of LWC Ava Dejoie information on who is using the information. Susie Schowen and Dr. Vosper both said they use a spread sheet of star jobs.

New business

a) Current resources for preparation of Occupational Forecast

Executive Director of LWC Ava Dejoie informed the OFC, LWC is in compliance with its responsibilities. She also stated the resource for the forecast preparation has not changed.

b) Explanation of Staffing Patterns

Stephen presented a PowerPoint discussing the staffing patterns and took questions from the attending members.

c) Discussion of Senator Appell’s additional scope request for additional OFC including predictions with inclusion of Governor’s tax proposal.

WIC Director Kellie Taylor-White informed the members that the tax proposal is dead and questioned whether this is still a needed discussion.

Chairman asked that Sachin discuss this section first since everyone had not made it to the meeting at 9:40 am. This section was discussed first in the meeting. Stephen gave an explanation of how the forecasting process is done. Executive Director Ava Dejoie gave quote of statute and discussed the law/charge of this committee and how the data is used in forecasting. Sachin also gave guidance on how the forecast is conducted. Chairmen also stated he informed the Senator that what he is requesting is out of the scope of the OFC work. He suggested having a position created to inform Senator of our forecast process. Will present a position in next WIC conference meeting.

Public Comment: none

Other Business

None

Public Comments

Adjournment

Charles Moniotte adjourned the meeting at 11:55 am.

Minutes submitted by: Jawanda J. Givens

Minutes approved by: By quorum of OFC